

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

**Minutes of Governing Board  
Regular Study & Voting Session**

**Monday, October 2, 2023 @ 5:00 pm  
Prescott Unified School District  
Governing Board**

A Regular Study & Voting Session meeting of the Governing Board of Prescott Unified School District was held Monday, October 2, 2023, beginning at 5:00 pm in the District Office Boardroom.

All supporting documents/attachments can be found by visiting our website:

<https://www.prescottschools.com/>

This meeting was livestreamed and the video recording can be viewed by visiting the following link:

<https://www.youtube.com/live/VOVWt2Imulw?si=hY0RWGOgmIFtQzWH>

At approximately 00:40:00 of the live stream, there was an interruption to our audio visual system, which was out of our control. Video remained on the live stream but all audio was lost. An audio recording has been uploaded to the website. <https://www.prescottschools.com>

Board Members present:

President Andy Fraher  
Linda Conn  
Kara Woods  
Jane Robertson

Board Members absent:

Vice President Stan Goligoski

Others present:

Clark Tenney, Superintendent  
Mardi Read, Asst. Superintendent  
Andy Binder, Asst. Superintendent/Human Resources  
Kelsey Secor, Director of Instructional Support  
Sarah Torres, Administrative Assistant to Superintendent and Governing Board

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## 1. STRATEGIC PLAN COLOR KEY:

**STUDENT ACHIEVEMENT**

**CULTURE**

**COMMUNITY AND STAKEHOLDER RELATIONSHIPS**

**ENROLLMENT**

**RESOURCE ACCOUNTABILITY**

2. **CALL TO ORDER** - Governing Board President, Andy Fraher called this meeting to order at 5:00 p.m. He noted, we have one board member who is absent tonight and one student representative who was unable to attend. We are operating with four board members and one student representative.

## 3. OPENING CEREMONY

3.A. Welcome - Governing Board President, Andy Fraher welcomed everyone in attendance and reminded the audience not to approach the dais.

3.B. Pledge of Allegiance – Miss. Ava Kleinman, Student Representative led the audience in the Pledge of Allegiance.

4. **APPROVAL OF AGENDA** - Governing Board President, Andy Fraher noted, Ms. Torres are there any changes to the agenda. Sarah Torres noted, yes, we'll need to remove the first presentation. Mr. Turpin was not able to attend this evening. Governing Board President, Andy Fraher noted, we'll need to approve the agenda with a modification, meaning we are taking item number 6.A. off of the agenda.

4.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

**Kara Woods noted, I move that we approve the agenda with the modification that item 6.A. be deleted, as presented. Linda Conn seconded the motion.**

**Andy Fraher voted Aye, Kara Woods votes Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

## 5. APPROVAL OF MINUTES - Governing Board President, Andy Fraher

5.A. Consider approving the minutes from the Regular Study and Voting Session meeting of September 12, 2023, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

**Governing Board President, Andy Fraher noted, could I get a motion to approve the minutes from the Regular Study and Voting Session meeting of September 12, 2023, as presented. Jane Robertson noted, I will make that motion. Kara Woods seconded the motion.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

## **6. PRESENTATIONS**

### ~~6.A. Prescott Area Young Professionals – Party in the Pines Check Presentation~~

~~Presenter: Clay Turpin, PAYP Treasurer & Education Chair~~

### 6.B. Farm to School update

Presenter: Sara Reveile, Farm to School Coordinator shared the following presentation updating the board on PUSD's Farm to School program.

<https://docs.google.com/presentation/d/1YWUdQo1gffJo5iB0c9fMxIwiRd8502nDHFYjtcYOJzA/edit?usp=sharing>

### 6.C. Education Forward Arizona

Presenter: Laura Rosensweet, Community Impact Manager Northern Arizona shared the following presentation regarding Education Forward Arizona's mission and their Achieve60AZ attainment goal.

[https://docs.google.com/presentation/d/1mHvU05O6W9w6I\\_Dtt0Ydn\\_rQZGg724ia/edit?usp=sharing&oid=108265925379773694001&rtpof=true&sd=true](https://docs.google.com/presentation/d/1mHvU05O6W9w6I_Dtt0Ydn_rQZGg724ia/edit?usp=sharing&oid=108265925379773694001&rtpof=true&sd=true)

## **7. INFORMATION ONLY ITEMS**

### 7.A. Summary of Current Events

7.A.1. Superintendent, Clark Tenney shared his current events.

7.A.2. Governing Board Members Jane Robertson, Linda Conn and Governing Board President, Andy Fraher shared what they have been doing the past few weeks, what schools they have visited and events they attended. Governing Board President Andy Fraher recognized Ms. Krissy Forbes, Teacher at Discover Gardens Preschool for her Challenge Coin nomination. Mr. Fraher and Mr. Tenney presented Ms. Forbes with a Challenge Coin a

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few weeks ago.

7.A.3. Governing Board Student Representative, Ava Kleinman shared the events happening at Prescott High School and that this was Homecoming Week. She also noted that Student Representative, Mr. Kevin Phelan is a semi-finalist for the National Merit Scholarship.

## 8. ACTION ITEMS

**8.A. CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

**Governing Board President, Andy Fraher noted, could I get a motion to approve the Consent Agenda, as presented. Linda Conn noted, so moved, Kara Woods seconded the motion.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

8.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

<b><u>PERSONNEL CONSENT AGENDA ITEMS</u></b>			
<b>October 2023</b>			
<b>PRESCOTT UNIFIED SCHOOL DISTRICT</b>			
<b><u>CERTIFIED STAFF</u></b>			
<b>PERSONNEL REPORT</b>			
<b><u>CERTIFIED EMPLOYMENT</u></b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Read, Mardi	Assistant Superintendent	District Office	Retire/rehire thru ESI
<b><u>CERTIFIED RESIGNATIONS</u></b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Jendrisak, Jacqueline	S.E.M. Health Counselor	Abia Judd	Medical release
Sorokach, Catherine	Teacher	Prescot Mile High	Medical resignation
<b><u>CLASSIFIED STAFF</u></b>			
<b>PERSONNEL REPORT</b>			
<b><u>CLASSIFIED EMPLOYMENT</u></b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Lloyd, Rashaun	Admin Assistant	Grants	Replacement
Riley, Kaitlin	ParaPro	GMUES	Replacement
Patton-Fraze, Alice	ParaPro	GMUES	Replacement
Williams, Brenda	ParaPro	PHS	Replacement
Hall, Micaela	ParaPro	GMUES	Replacement/rehire
Ellis, Victoria	Farm to School Coordinator	Grants	Replacement
<b><u>CLASSIFIED SEPARATIONS</u></b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Gren, Jason	Groundskeeper	Facilities	Resigned
Metheny, Patti	Attendance Clerk	PHS	Resigned
Villanueva, Alayna	Admin Assistant	Facilities/Transportation	Resigned
Jones, Lori	ParaPro	GMUES	Resigned
Bustamante, Vandy	Bus Aide	Transportation	Resigned
Champlin, Liana	ParaPro I	Taylor Hicks	One year only 2022/2023
Bruhn, Eric	Computer Tech 1	I.T.	Resigned
Dickinson, Benjamin	Tutor; ESSR Funded	Grants	resigned
Low-Johnson, Sondee	Attendance Clerk	PHS	Resigned
Van Orden, Anika	Bus Driver - Relief	Transportation	Resigned
Larson, Chris	Bus Driver - Relief	Transportation	Non-return (timellp - hourly)
Revelle, Sara	Farm to School Coordinator	Grants	Resigned
<b><u>COACHING STAFF</u></b>			
<b><u>COACH EMPLOYMENT</u></b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
<b><u>COACH SEPARATIONS</u></b>			
<b><u>STUDENT WORKERS</u></b>			

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

<b>Request for One Year Leave of Absence</b>			
<b>Name</b>	<b>Position</b>	<b>Location</b>	
<b>CHANGE IN POSITION</b>			
<b>Name</b>	<b>Change</b>	<b>Location</b>	
Feyma, Ryan	From: Bus Driver in Training To: Bus Driver - Relief	Transportation	
Karstens, Steven	From: Bus Driver in Training To: Bus Driver - Relief and rental	Transportation	
Luther, Kenneth	From: Bus Driver in Training To: Driver and rental	Transportation	
Brown, Cassidy	From: ParaPro II To: ParaPro I	Abia Judd GMUES	
<b>EXTRA DUTY STIPENDS</b>			
<b>Name</b>	<b>Description</b>	<b>Location</b>	
Austin, Anna	Tutor; ESSR	Grants	
Johnson, Katelyn	21st CCLC Club leader	Lincoln	
Winter, Katie	Club leader	PMH	
Lee, Brenda	Title II PD&Curriculum	PHS	
Atherton, Andrew	Title II PD&Curriculum	PHS	
Chislock, Harrison	Title II PD&Curriculum	PHS	
Cipriano, Gregory	Club leader	PMH	
Wanamaker, Helen	Athletic Event Worker	PHS	
Nelson, Ross	Relief Bus Driver	Transportation	
Roberts, Eileen	Hours over Contract	PMH	
Gold, Eric	Tutor; Indian Ed	Grants	
Velasquez, Zoey	Tutor; Indian Ed	Grants	
Scott, Melissa	Tutor; Indian Ed	Grants	
Marion, Kathryn	Tutor; ESSR	Grants	
Ott, Danielle	Club Leader	PMH	
Bender, Heather	Club Leader	PMH	
Kohnle-Indendl, Shelly J	Club Leader	PMH	
James, Ryan Charles	Club Leader	PMH	
Cipriano, Gregory	Hours over Contract	PMH	
Atkins, Sara	Hours over Contract	PMH	
James, Nicole	Head Girls Basketball Coach	PMH	
Scalabrino, Sharon	Head Girls Basketball Coach	PMH	
Maclekovich, Karen	Tutor; ESSR funded	Grants	Rehire
Moon, Tia	Tutor; ESSR funded	Grants	New hire hourly
Penrod, Sandi	Club Leader	Granite Mountain	
Vielna, Jorge	Tutor; ESSR funded	Grants	New hire hourly
StMarie, Krista	Tutor; ESSR funded	Grants	New hire hourly
Hezzelwood, William	Tutor; ESSR funded	Grants	New hire hourly
Hezzelwood, William	Tutor; Indian Ed	Grants	New hire hourly
Smith, Cami	Special Olympics Support Stipend	PHS	
Zipperer, Nancy	Special Olympics Support Stipend	PHS	
Bishop, Kathleen J	Hours over contract	Taylor Hicks	
Cole, Elizabeth Carolyne	Hours over contract	Taylor Hicks	
Hawkins, Jocelyn Diana	Hours over contract	Taylor Hicks	
Litsey, Carlie Rae	Hours over contract	Taylor Hicks	
Sawyer, Lamell Evonne	Hours over contract	Taylor Hicks	
Cole, Madeline	Tutor; Indian Ed	Grants	
Godel, Kathleen	Club Leader	Abia Judd	
Helmken, Paul	Club Leader	Granite Mountain	
Frederiksen, Cassondra	Club Leader	Granite Mountain	
Moore, Wanda	Athletic Event Worker	PHS	

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8.A.2. Consider ratifying the vouchers as presented.

**RELEVANT INFORMATION:**

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

<b>Voucher:</b>					
<b>Date</b>		<b>Voucher #</b>		<b>Amount</b>	
	<b>AP:</b>				
9/7/2023		2413		\$198,228.04	
9/14/2023		2414		\$305,627.14	
9/21/2023		2415		\$323,558.24	
9/28/2023		2416		\$276,303.93	
	<b>PR:</b>				
9/15/2023		PR6		\$1,778,032.18	
9/29/2023		PR7		\$1,223,694.41	
Documentation for warrants is available for inspection from Business Services, located at 300 East Gurley Street, Prescott, AZ 86301					

8.A.3. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY23 end-of-year and FY24, (September 2023), as presented.

**RELEVANT INFORMATION:** Please see the attached reports.

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

Presenter: Brian Moore, Chief Financial Officer

**Prescott Unified School District #1**

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**Student Activities Summary Report** Fiscal Year: 2023-2024

From: 7/1/2023 To: 7/31/2023  Print Detail  Exclude Encumbrances  Page Break by Activity  
 Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
0000 UNDESIGNATED	.00	.00	.00	.00	.00	.00
5030 BANKING	.00	.00	.00	.00	.00	.00
6015 BASEBALL	.00	.00	.00	.00	.00	.00
6022 BASKETBALL-GIRLS	.00	.00	.00	.00	.00	.00
6080 VOLLEYBALL	.00	.00	.00	.00	.00	.00
7010 ACADEMIC DECATHLON	.00	.00	.00	.00	.00	.00
7011 ADVOCATES FOR A DIFFERENCE	.00	.00	.00	.00	.00	.00
7050 ANIME CLUB	.00	.00	.00	.00	.00	.00
7070 ART(S) - CRAFTS	.00	.00	.00	.00	.00	.00
7090 AUTOMOTIVE	.00	.00	.00	.00	.00	.00
7130 BAND	.00	.00	.00	.00	.00	.00
7161 BROADCAST MEDIA	.00	.00	.00	.00	.00	.00
7430 FBLA	.00	.00	.00	.00	.00	.00
7440 FCS CHRISTIAN ATHLETES CLUB	.00	.00	.00	.00	.00	.00
7460 FIELD TRIPS	.00	.00	.00	.00	.00	.00
7490 FRENCH	.00	.00	.00	.00	.00	.00
7492 GSA CLUB	.00	.00	.00	.00	.00	.00
7494 GERMAN CLUB	.00	.00	.00	.00	.00	.00
7545 HOSA (Future Health Professionals)	.00	.00	.00	.00	.00	.00
7570 INTERACT CLUB	.00	.00	.00	.00	.00	.00
7580 JAPANESE	.00	.00	.00	.00	.00	.00
7585 JOURNALISM	.00	.00	.00	.00	.00	.00
7590 JROTC	.00	.00	.00	.00	.00	.00

Printed: 07/24/2023 10:59:35 AM Report rptStudentActivitiesSummary 2023.1.17 Page: 1

**Prescott Unified School District #1**

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**Student Activities Summary Report** Fiscal Year: 2023-2024

From: 7/1/2023 To: 7/31/2023  Print Detail  Exclude Encumbrances  Page Break by Activity  
 Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
7600 KEY CLUB	.00	.00	.00	.00	.00	.00
7632 LEO CLUB	.00	.00	.00	.00	.00	.00
7690 MATH	.00	.00	.00	.00	.00	.00
7691 MU ALPHA MATH CLUB	.00	.00	.00	.00	.00	.00
7720 MOCK TRIAL	.00	.00	.00	.00	.00	.00
7780 NATIONAL HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7785 SCIENCE NATIONAL HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7790 NATIONAL JUNIOR HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7790 NATIONAL JUNIOR HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7801 PAINTBALL CLUB	.00	.00	.00	.00	.00	.00
7850 PHOTOGRAPHY	.00	.00	.00	.00	.00	.00
7910 RECYCLE CLUB	.00	.00	.00	.00	.00	.00
7925 RESTORATIVE JUSTICE	.00	.00	.00	.00	.00	.00
7927 ROBOTICS	.00	.00	.00	.00	.00	.00
7941 RUTH ST. PLAYERS	.00	.00	.00	.00	.00	.00
7942 RUTH ST. TECHIES	.00	.00	.00	.00	.00	.00
7950 SOROPTIMIST S-CLUB	.00	.00	.00	.00	.00	.00
8001 SCIENCE - PH	.00	.00	.00	.00	.00	.00
8040 SKILLS USA	.00	.00	.00	.00	.00	.00
8090 SPIRIT LINE CLUB	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00

Printed: 07/24/2023 10:59:35 AM Report rptStudentActivitiesSummary 2023.1.17 Page: 2



Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

Prescott Unified School District #1

Student Activities Summary Report

From: 7/1/2023 To: 7/31/2023

Fiscal Year: 2023-2024

Print Detail

Exclude Encumbrances  Page Break by Activity  Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00
8130 STUDENT HANDBOOKS	.00	.00	.00	.00	.00	.00
8162 TECHNOLOGY STUDENT CLUB	.00	.00	.00	.00	.00	.00
8171 TEENAGE REPUBLICANS	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8330 YOUTH ALIVE	.00	.00	.00	.00	.00	.00
8518 CLASS OF 2018	.00	.00	.00	.00	.00	.00
8519 CLASS OF 2019	.00	.00	.00	.00	.00	.00
8520 CLASS OF 2020	.00	.00	.00	.00	.00	.00
8521 CLASS OF 2021	.00	.00	.00	.00	.00	.00
8522 CLASS OF 2022	.00	.00	.00	.00	.00	.00
8523 CLASS OF 2023	.00	.00	.00	.00	.00	.00
8524 CLASS OF 2024	.00	.00	.00	.00	.00	.00
8525 CLASS OF 2025	.00	.00	.00	.00	.00	.00
<b>GRAND TOTALS</b>	.00	.00	.00	.00	.00	.00

End of Report

Prescott Unified School District #1

Student Activities Summary Report

From: 9/1/2023 To: 9/30/2023

Fiscal Year: 2023-2024

Print Detail

Exclude Encumbrances  Page Break by Activity  Reverse Signs  Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
0000 UNDESIGNATED	702.62	.00	.00	.00	.00	702.62
5030 BANKING	.00	.00	.00	.00	.00	.00
6015 BASEBALL	.00	.00	.00	.00	.00	.00
6022 BASKETBALL-GIRLS	.00	.00	.00	.00	.00	.00
6080 VOLLEYBALL	.00	.00	.00	.00	.00	.00
7010 ACADEMIC DECATHLON	.00	.00	.00	.00	.00	.00
7011 ADVOCATES FOR A DIFFERENCE	.00	.00	.00	.00	.00	.00
7050 ANIME CLUB	.00	.00	.00	.00	.00	.00
7070 ART(S) - CRAFTS	.00	.00	.00	.00	.00	.00
7090 AUTOMOTIVE	.00	30.00	.00	.00	.00	30.00
7130 BAND	.00	.00	.00	.00	.00	.00
7161 BROADCAST MEDIA	.00	.00	.00	.00	.00	.00
7430 FBLA	.00	180.00	.00	.00	.00	180.00
7440 FCS CHRISTIAN ATHLETES CLUB	.00	.00	.00	.00	.00	.00
7460 FIELD TRIPS	.00	.00	.00	.00	.00	.00
7490 FRENCH	.00	.00	.00	.00	.00	.00
7492 GSA CLUB	.00	.00	.00	.00	.00	.00
7494 GERMAN CLUB	.00	.00	.00	.00	.00	.00
7545 HOSA (Future Health Professionals)	.00	.00	.00	.00	.00	.00
7570 INTERACT CLUB	.00	.00	.00	.00	(50.00)	(50.00)
7580 JAPANESE	.00	.00	.00	.00	.00	.00
7585 JOURNALISM	.00	.00	.00	.00	.00	.00
7590 JROTC	.00	.00	.00	.00	.00	.00

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**Prescott Unified School District #1**

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	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
7600 KEY CLUB	.00	36.00	.00	.00	.00	36.00
7632 LEO CLUB	.00	.00	.00	.00	.00	.00
7690 MATH	.00	.00	.00	.00	.00	.00
7691 MU ALPHA MATH CLUB	.00	35.00	.00	.00	.00	35.00
7720 MOCK TRIAL	.00	275.04	.00	.00	.00	275.04
7780 NATIONAL HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7785 SCIENCE NATIONAL HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7790 NATIONAL JUNIOR HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7790 NATIONAL JUNIOR HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7801 PAINTBALL CLUB	.00	.00	.00	.00	.00	.00
7850 PHOTOGRAPHY	.00	.00	.00	.00	.00	.00
7910 RECYCLE CLUB	.00	.00	.00	.00	.00	.00
7925 RESTORATIVE JUSTICE	.00	.00	.00	.00	.00	.00
7927 ROBOTICS	.00	.00	.00	.00	.00	.00
7941 RUTH ST. PLAYERS	.00	.00	.00	.00	.00	.00
7942 RUTH ST. TECHIES	.00	.00	.00	.00	.00	.00
7950 SOROPTIMIST S-CLUB	.00	20.00	.00	(40.90)	40.90	20.00
8001 SCIENCE - PH	.00	.00	.00	.00	.00	.00
8040 SKILLS USA	.00	.00	.00	.00	.00	.00
8090 SPIRIT LINE CLUB	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	(4,610.00)	30.00	.00	.00	(1,334.32)	(5,914.32)
8120 STUDENT COUNCIL	(4,610.00)	30.00	.00	.00	(1,334.32)	(5,914.32)
8120 STUDENT COUNCIL	(4,610.00)	30.00	.00	.00	(1,334.32)	(5,914.32)

Printed: 09/27/2023 1:39:18 PM Report: rptStudentActivitiesSummary 2023.1.22 Page: 2

**Prescott Unified School District #1**

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	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
8120 STUDENT COUNCIL	(4,610.00)	30.00	.00	.00	(1,334.32)	(5,914.32)
8120 STUDENT COUNCIL	(4,610.00)	30.00	.00	.00	(1,334.32)	(5,914.32)
8130 STUDENT HANDBOOKS	.00	.00	.00	.00	.00	.00
8162 TECHNOLOGY STUDENT CLUB	.00	.00	.00	.00	.00	.00
8171 TEENAGE REPUBLICANS	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8330 YOUTH ALIVE	.00	.00	.00	.00	.00	.00
8518 CLASS OF 2018	.00	.00	.00	.00	.00	.00
8519 CLASS OF 2019	.00	.00	.00	.00	.00	.00
8520 CLASS OF 2020	.00	.00	.00	.00	.00	.00
8521 CLASS OF 2021	.00	.00	.00	.00	.00	.00
8522 CLASS OF 2022	.00	.00	.00	.00	.00	.00
8523 CLASS OF 2023	.00	.00	.00	.00	.00	.00
8524 CLASS OF 2024	.00	.00	.00	(3,097.69)	(67.00)	(3,164.69)
8525 CLASS OF 2025	.00	10.00	.00	(67.46)	67.46	10.00
<b>GRAND TOTALS</b>	<b>(22,347.38)</b>	<b>736.04</b>	<b>.00</b>	<b>(3,206.05)</b>	<b>(6,680.24)</b>	<b>(31,497.63)</b>

End of Report

Printed: 09/27/2023 1:39:18 PM Report: rptStudentActivitiesSummary 2023.1.22 Page: 3

8.A.4. Consider approving an Emergency Disaster Aid Agreement between Arizona's Pioneers' Home and Prescott Unified School District No. 1, as presented.

**RELEVANT INFORMATION:**

The Home and School District agree to work together to coordinate and provide transportation services and temporary shelter for the Home's residents affected by a disaster.

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

It is understood by the parties that these services will be used only when state or local authorities declare a disaster and only when the District has available vehicles, drivers, and/or facilities. The Home also acknowledges that the School District's first responsibility is to its students.

This is a 5-year renewal agreement.

This agreement has been reviewed by the district's attorney.

Presenter: Clark Tenney, Superintendent

**8.B. STUDY AND VOTING SESSION** - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to [sarah.torres@prescottschools.com](mailto:sarah.torres@prescottschools.com) at any time prior to the study and voting session of the agenda.

**8.B.1. Consider approving an out-of-state travel request from Mr. Travis Stedman, head Varsity Boys Basketball Coach at PHS, to participate in the Torrey Pines Holiday Classic Basketball Tournament, December 26-30, 2023, as presented.**

**RELEVANT INFORMATION:**

The Varsity Boys Basketball team has been invited to attend the prestigious Torrey Pines Holiday Classic Basketball Tournament in San Diego, CA.

There will be approximately 10-12 student-athletes and 2-3 coaches attending (Coaches: Travis Stedman, Robert Swan & Michael Tenette). Parents and families are welcome to travel to support the team. They will be responsible for their own transportation/accommodation and food costs.

The team and coaches will leave Prescott in the morning on Tuesday, December 26, 2023, and return in the evening on Sunday, December 30, 2023. They will be using two rented 15-passenger vans for the trip and will be staying at a designated tournament hotel near the tournament site of Torrey Pines High School.

The cost of the tournament, transportation/gas, and hotel will be covered by the Prescott Boys Basketball Booster Club. Each player will be responsible for paying for their own meals, with the exception of hotel continental breakfasts.

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

**Presenter:** Travis Stedman, PHS Head Varsity Boys Basketball Coach

**Governing Board President, Andy Fraher noted, could I get a motion to approve an out-of-state travel request from Mr. Travis Stedman, head Varsity Boys Basketball Coach at PHS, to participate in the Torrey Pines Holiday Classic Basketball Tournament, December 26-30, 2023, as presented. Linda Conn noted, so moved. Kara Woods seconded the motion.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

8.B.2. **Consider approving an out-of-state travel request for Mr. Chris Predmore, CTE Automotive Technologies teacher, to take up to five students to the 2023 SEMA Show in Las Vegas, Nevada, as presented.**

**RELEVANT INFORMATION:**

CTE Automotive Technologies teacher, Chris Predmore would like to take up to five students to the 2023 SEMA Show at the Las Vegas Convention Center. SEMA is the world's leading automotive trade event, bringing together manufacturers and buyers in every segment of the automotive industry, from hot rods and off-roads to mobile electronics and collision repair. As mentioned, there will be up to five CTE students; Mr. Predmore will attend as a chaperone. The delegation would leave Prescott High School on the morning of Tuesday, October 31st, and return on the evening of Friday, November 3rd. The delegation will be using one, 7-passenger van for the trip. Our delegates will be staying at Circus Circus Hotel & Casino, 2880 S. Las Vegas Blvd., in Las Vegas, Nevada. Circus Circus is one of the official conference hotels and is approximately one mile from the Las Vegas Convention Center, the location of the conference. The cost of the conference is free for students and educators. The transportation and lodging will be covered by a combination of Federal Perkins, State Priority, and CTE 596 funds budgeted for student and teacher travel. Each student will be responsible for paying for their meals.

**Presenter:** Tiffany Boehle, Director of Career & Technical Education, PHS.

**Governing Board President, Andy Fraher noted, could I get a motion to approve an out-of-state travel request for Mr. Chris Predmore, CTE Automotive Technologies teacher, to take up to five students to the 2023 SEMA Show in Las Vegas, as presented. Jane Robertson, noted, so moved. Kara Woods seconded the motion.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

**8.B.3. Consider approving the 2022-2023 Annual Financial Report (AFR), as presented**

**RELEVANT INFORMATION:**

Mr. Moore has prepared the 2022-2023 Annual Financial Report AFR for your approval. The summary condenses the information in the AFR and is the document that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. The report will be submitted to ADE for review.

A presentation will be made at the Board meeting.

**Presenter:** Brian Moore, Chief Financial Officer

**Governing Board President, Andy Fraher noted, could I get a motion to approve the 2022-2023 Annual Financial Report (AFR), as presented. Kara Woods noted, so moved. Linda Conn seconded the motion.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

**8.B.4. Consider approving the 2022-2023 Food Service Annual Financial Report (AFR), as presented.**

**RELEVANT INFORMATION:**

Mr. Moore has prepared the 2022-2023 Food Service AFR for your approval. The summary condenses the information in the AFR and is the document that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. The report will be submitted to ADE for review.

A presentation will be made at the Board meeting.

**Presenter:** Mr. Brian Moore, Chief Financial Officer

**Governing Board President, Andy Fraher noted, could I get a motion to approve the 2022-2023 Food Service Annual Financial Report (AFR), as presented. Kara Woods noted, so moved. Jane Robertson seconded the motion.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

**8.B.5. Consider approving the 2022-2023 School Level Annual Financial Report (AFR), as presented.**

**RELEVANT INFORMATION:**

Mr. Moore has prepared the 2022-2023 School Level AFR for your approval. The

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

summary condenses the information in the AFR and is the document that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. This report will be submitted to ADE for review.

A presentation will be made at the Board meeting.

**Presenter:** Mr. Brian Moore, Chief Financial Officer

**Governing Board President, Andy Fraher noted, could I get a motion to approve the 2022-2023 School Level Annual Financial Report (AFR), as presented. Kara Woods noted, so moved. Linda Conn seconded the motion.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

8.B.6. **Consider approving the School Facilities Oversight Board "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for PUSD school sites, as presented.**

**RELEVANT INFORMATION:**

Governing Board approval is required in order for the school Facilities Oversight Board to distribute any monies for projects from the Building Renewal Grant fund in order to be in compliance with state law.

**BRG-004840 - \$32,793.43 - Granite Mountain - 7.5 Ton HVAC Replacement**

**Presenter:** Brian Moore, Chief Financial Officer

**Governing Board President, Andy Fraher noted, could I get a motion to approve the School Facilities Oversight Board "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for PUSD school sites, as presented.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

8.B.7. **Consider approving the \$250,948.17 change order for School Facility Oversight Board application BRG-02711"FY22 Q5 Prescott Unified District, Prescott High School - Main and Auxiliary Gym Bleacher Replacement," as presented.**

**RELEVANT INFORMATION:**

Per Arizona Admin Code R7-2-1005, any change order or contract modification that exceeds \$100,000 or five percent, whichever is greater, may be executed only if the Governing Board determines in writing that the change order or contract modification is advantageous to the school district and the price is determined to be fair and reasonable. Prescott High School's new bleachers are motorized, but the current electrical panel is not

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

sufficient to operate the new bleachers. After an assessment by Optimized LED, it was deemed the current electrical panel will not operate the bleachers. The old bleachers were fed with 30A, 208V, 1PH circuits, but the new bleachers require 10A at 208V, 3PH. To remedy this situation, the School Facility Oversight Board district liaison and district personnel propose to increase the current bleacher IFB (Invitation to Bid) so LOR Construction can subcontract the work to replace the electrical panel. IFB #21-39-22's current price of \$462,461 needs to be increased by \$250,948.17.

**Presenter:** Brian Moore, Chief Financial officer

**Governing Board President, Andy Fraher noted, could I get a motion to approve the \$250,948.17 change order for School Facility Oversight Board application BRG-02711 “FY22 Q5 Prescott Unified District, Prescott High School – Main and Auxiliary Gym Bleacher Replacement,” as presented. Linda Conn noted, so moved. Kara Woods seconded the motion.**

**Andy Fraher voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Jane Robertson voted Aye. The motion passed 4-0.**

## **8.C. INFORMATION AND DISCUSSION ITEMS**

8.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review. Mr. Moore noted, as presented.

Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

## Governing Board - September FY24 Fund Report

	Budget	Yearly Expenditures	Encumbrance	Balance
<b>General Fund</b>				
Fund 001: Maintenance & Operation	\$32,891,591	\$4,449,251	\$24,909,767	\$3,532,573

<b>Classroom Site Fund</b>				
Fund 010: Classroom Site Fund	\$4,353,601	\$0	\$0	\$4,353,601

<b>Federal Grants</b>				
Fund 110: TITLE I - FY 24	\$820,000	\$88,163	\$765,511	-\$33,674
Fund 111 - Targeted School Improvement	\$40,000	\$4,416	\$44,445	-\$8,861
Fund 113 - School Improvement Sustainability	\$19,730	\$1,826	\$0	\$17,905
Fund 140: TITLE II IMP TEACHER QUALITY - FY 24	\$221,781	\$24,061	\$71,179	\$126,542
Fund 161: Title IV-A FY 24	\$65,290	\$4,734	\$27,513	\$33,043
Fund 162: LN 22 CCLC Yr. 1 - FY 24	\$133,200	\$1,435	\$14,775	\$116,990
Fund 190: Title III LEP - FY 24	\$19,268	\$3,690	\$13,731	\$1,847
Fund 200: TITLE VI INDIAN. ED - FY 24	\$14,301	\$0	\$0	\$14,301
Fund 220: IDEA BASIC - FY 24	\$1,154,735	\$84,965	\$703,794	\$365,975
Fund 221: IDEA PRESCHOOL - FY 24	\$21,470	\$1,238	\$8,065	\$12,167
Fund 231: Johnson O'Malley - FY 24	\$22,400	\$1,842	\$11,574	\$8,984
Fund 260: Federal CTE Perkins - FY 24	\$80,210	\$6,794	\$41,199	\$32,216
Fund 280: Homeless Children and Youth Grant - FY24	\$34,800	\$1,881	\$11,302	\$21,617
Fund 303: Farm to School Turnkey FY24	\$50,000	\$0	\$1,574	\$48,426
Fund 315: Stronger Connections	\$489,678	\$0	\$0	\$489,678
Fund 329: ARP Homeless Children and Youth Grant - FY	\$24,644	\$1,285	\$12,456	\$10,903
Fund 330: ARP Homeless Children and Youth Grant II - f	\$39,510	\$187	\$0	\$39,323
Fund 336: ESSER II (Cares Act) ***	\$2,154,144	\$2,086,908	\$0	\$67,236
Fund 346: ESSER III (Cares Act) ***	\$4,479,830	\$3,138,153	\$565,850	\$775,827

\*\*\* ESSER information references to multi-fiscal year allocation and expenditures. Encumbrances are for FY24 only.

<b>State Grants</b>				
Fund 071: Structured English Immersion (SEI)	\$25,620	\$2,935	\$28,166	-\$5,482
Fund 400: CTE PRIORITY PROG FY 24	\$20,252	\$522	\$3,941	\$15,789
Fund 456: Credit by Exam Funds	\$42,767	\$0	\$0	\$42,767
Fund 457: Result Based Funding	\$194,431	\$6,733	\$61,336	\$126,362
Fund 467: Character Ed Matching Grant	\$16,750	\$0	\$16,750	\$0
Fund 468: School Safety FY 24	\$191,900	\$8,458	\$77,014	\$106,428
Fund 470: First Things First	\$307,285	\$30,956	\$276,146	\$182
Fund 472: Arizona Community Foundation	\$15,118	\$0	\$0	\$15,118
Fund 480: SSP Student Wellness	\$83,600	\$6,416	\$58,399	\$18,785
Fund 499: Rural Assistance	\$29,976	\$0	\$0	\$29,976

<b>Sale of Property</b>				
Fund 501: Sale of Property	\$72,810	\$0	\$0	\$72,810
Fund 502: Sale of Building/Land	\$2,239,617	\$434,171	\$377,383	\$1,428,063

<b>Revenue Accounts</b>				
Fund 020: Instructional Improvement	\$545,285	\$11,371	\$107,637	\$426,276
Fund 290: Medicaid Reimbursements	\$643,133	\$19,809	\$105,565	\$517,759



Live stream link: <https://www.youtube.com/live/VOVWt2ImuIw?si=Kd03Ldc2IpcG4tJq>

Fund 349: National Forest Fees	\$521,826	\$15,306	\$6,799	\$499,721
Fund 374: E-Rate	\$14,307	\$0	\$0	\$14,307
Fund 510: Food Service	\$2,100,000	\$29,691	\$1,225,408	\$844,901
Fund 515: Civic Center	\$552,843	\$46,176	\$229,577	\$277,089
Fund 525: Auxiliary Operations	\$1,281,261	\$130,928	\$712,942	\$437,391
Fund 526: Extracurricular FeesTax Credit	\$1,288,137	\$24,157	\$60,231	\$1,203,749
Fund 530: Gifts and Donations	\$1,219,087	\$23,855	\$34,765	\$1,160,467
Fund 850: Student Activities	\$187,135	\$5,000	\$9,775	\$172,360

**Capital Accounts**

Fund 610: Unrestricted Capital Outlay	\$2,956,282	\$366,358	\$710,669	\$1,879,255
Fund 691: Building Renewal Grant	\$501,837	\$0	\$501,837	\$0

**Miscellaneous Funds**

Fund 471: AACD Eco-Schools	\$3,000	\$0	\$0	\$3,000
Fund 570: Indirect Costs	\$396,000	\$18,354	\$111,721	\$265,925
Fund 596: Joint Tech Ed	\$726,375	\$23,473	\$168,658	\$534,243
Fund 665: Energy and Water Savings (EWS)	\$17,171	\$0	\$0	\$17,171
Fund 050: County, City and Town Grants	\$6,598	\$0	\$0	\$6,598
Fund 550: Insurance Proceeds	\$132,268	\$0	\$0	\$132,268
Fund 855: Employee Insurance Program Withholdings	\$18,470	\$0	\$0	\$18,470
Fund 900: Proprietary Funds	\$25,000	\$0	\$0	\$25,000

8.C.2. Community Comments shared with the Governing Board (what comments/concerns are Board Members hearing from the public in general). There were none.

**Presenter:** Governing Board President, Andy Fraher

**8.C.3. Meeting Dates:**

**Regular Study and Voting Session:** Tuesday, November 7, 2023, at 5:00 p.m. in the PUSD District Office Boardroom.

**Other Dates:**

**The TRUST Law & Leadership Academy:** Tuesday, October 3 - Thursday, October 5, 2023 - Tubac, AZ. (PUSD District Administrators will be attending)

**Working Meeting/Governing Board Retreat:** Thursday, October 19, 2023, at 9:00 a.m. in the PUSD District Office Boardroom.

**9. ADJOURNMENT – Hearing no objections, Governing Board President, Andy Fraher adjourned this meeting at 6:36 p.m.**

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Sarah A. Torres, Governing Board Secretary